



**FACILITY RENTAL AGREEMENT**  
**2010 SEASON (November 1, 2009-October 31, 2010)**

<b>Event Host</b>		<b>Rental Date and Time</b>
<b>Mailing Address</b>		<b>Phone - Primary (Daytime)</b>
		<b>Phone - Alternate (cellular / work)</b>
<b>E-mail Address</b>		<b>Fax</b>
<b>Facility Rental</b> <input type="checkbox"/> After-Hours Private Zoo Rental <input type="checkbox"/> Bison Auditorium <input type="checkbox"/> Outdoor Amphitheater <input type="checkbox"/> Peacock Pavilion <input type="checkbox"/> Outdoor Dining Terrace	<b>Base Facility Rental (price / facility)</b> <input type="checkbox"/> After Hours (5:00-8:00PM) \$1,600 <input type="checkbox"/> After Hours (additional hour) \$300 *Please note: Zoo animals on exhibit until dusk for After Hours Rentals.  <input type="checkbox"/> Daytime Rental \$400 (10am-4pm April-October)	<b>Number of Guests</b> _____ Adults _____ Children
<b>Vendor (Contact Information)</b>	<b>Facility Rental Add-Ons</b> <b>Animal Presentation:</b> <input type="checkbox"/> 30 minutes \$8 / guest <input type="checkbox"/> 60 minutes \$9 / guest <input type="checkbox"/> Guided Zoo Tour \$9 / guest <input type="checkbox"/> Guided Nature Hike \$9 / guest <input type="checkbox"/> Two of the above \$10 /guest  # _____ Guests \$ _____ Total	<b>Discount: (Applies to Facility Rental Fee Only)</b> <input type="checkbox"/> Zoo Member 15% <input type="checkbox"/> Business Partner _____ % <input type="checkbox"/> Non-profit Organization 10%
<b>Setup Request</b> _____ # of Chairs _____ # of 6' Round Tables _____ # of 6' Rectangular Tables	<b>Setup Instructions</b>	
<b>Billing Options</b> <input type="checkbox"/> Cash <input type="checkbox"/> Check (payable to Lehigh Valley Zoo) <input type="checkbox"/> MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> Discover  _____ <b>Credit Card Number</b> <b>Exp. Date</b>  _____ <b>Cardholder Signature</b>	<b>Deposit (50% of Base Facility Rental)</b>  \$ _____ Base Facility Rental \$ _____ Less 50%  \$ _____ Amount of Deposit due with signed facility rental agreement	<b>FINAL BILLING (LVZ OFFICE WILL COMPLETE)</b>  \$ _____ Base Rental Price \$ _____ Facility Add-Ons \$ _____ Facility Add-Ons  \$ _____ Total Rental Fee  \$ _____ Discount (if applicable) \$ _____ Total After Discount  \$ _____ Less Deposit \$ _____ TOTAL BALANCE DUE

Event Host Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please sign facility rental agreement and return with deposit to:  
 Lehigh Valley Zoo, 5150 Game Preserve Road, P.O. Box 519, Schnecksville, PA 18078 .  
 If you have any questions, please contact Development & Marketing at 610-799-4171. *Thank you!*