

VENUE OPTIONS



ON-SITE CEREMONY

On-site ceremony fee:
\$1,000 - begins at 4:30 pm

Ceremony Location Options

- **Otter Island/Amphitheatre**

Guests enjoy our amphitheater seating while the couple says "I do" in our otter exhibit.

- **Penguin Platform/Bricks**

Say "I do" where the animals are always wearing tuxedos, inside our African Penguin exhibit.

- **Giraffe Deck**

Allow our Masai Giraffes, Murphy and Tatu, to join you when you say "I do".

- **Swan Pond Deck**

Enjoy saying "I do" surrounded by our elegant black and mute swans.



ON-SITE RECEPTION

On-site reception fee:
\$3,000 - 4-hour function 5:00PM-9:00PM
Includes event set-up and breakdown

Reception Location Options

- **Penguin Pavilion** - Seats approximately 100 guests
- **Outdoor Dining Terrace** - Seats approximately 150 guests
- **Bison Lodge (Indoor)** - Seats approximately 50 guests

Add the Bison Lodge to any outdoor reception area as additional indoor space - **\$500**



ADDITIONAL ENHANCERS

Animal Encounters

Animal Mingle - \$600

Education staff members mingle amongst the guests with animal ambassadors for a close-up encounter.

- Add a penguin to an animal mingle - \$150
- Add a sloth to an animal mingle - \$150

*All featured animals are dependent on the animal's cooperation and availability. The wellbeing of our animals is our number one priority.



Interactive Exhibits

Lorikeet Feeding - \$500

Watch your guests' hearts soar as they hand feed our tropical Australian birds!

Giraffe Feeding - \$500

Love reaches new heights while feeding our two Masai Giraffes!

Goat and Barnyard Feedings - \$250

Treat your guests to an authentic farm experience while hand-feeding our barn animals!

Extras

Otter Cake Enrichment - \$200/ea

An enrichment "dessert" made for our River Otters

Commemorative Brick - \$150/ea

Put your name in stone on our Penguin Pathway

Signature Plush Set - \$75

Linens, chairs, and other premium upgrades available for rental. Prices vary - please inquire.



INTEREST FORM

This form serves as an initial interest form. Your booking is not finalized until your wedding is discussed with our Event Manager and a final contract is signed.

Lehigh Valley Zoo
Attn: Julia Seeley
5150 Game Preserve Road
Schnecksville, PA 18078

Couple's names: _____

Rental Date: _____

Number of Guests: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Facility Rental Options

___ On-Site Ceremony only - **\$1000**

___ On-Site Reception only - **\$3000**

___ On-Site Ceremony & Reception - **\$4000**

Location Options

Ceremony Locations

___ Penguin Platform

___ Penguin Bricks

___ Otter Island

___ Otter Amphitheatre

___ Swan Pond Deck

___ Giraffe Deck

Ceremony start time: _____

Reception Locations

___ Penguin Pavilion

___ Sun Deck/Dining Terrace

___ Bison Lodge

___ Add the Bison Lodge to any outdoor reception area as additional indoor space - **\$500**

Reception start time: _____

Client Signature

Date

Zoo Event Manager Signature

Date

Additional Options

___ Animal Mingle - **\$600**

___ Add a penguin to an animal mingle - **\$150**

___ Add a sloth to an animal mingle - **\$150**

Interactive Exhibits

___ Lorikeet Feeding - **\$500**

___ Giraffe Feeding - **\$500**

___ Goat and Barnyard Feeding - **\$250**

Extras

• Otter cake enrichment - **\$200 each**

• Commemorative brick - **\$150 each**

• Signature plush set - **\$75**

• Rental linens - **prices vary**

• Rental chairs - **prices vary**

• Miscellaneous upgrades - **prices vary**

Outside Vendors

To ensure your vendors follow policies put in place by the Zoo, please list them below and have them contact us prior to your event.

Photographer/Videographer:

Florist:

DJ/Band:

Officiate:

Cake:

Catering:

TERMS & CONDITIONS

Payment/Cancellation Policy

- A non-refundable deposit of 50% of the estimated total rental fee along with a signed rental agreement is required to secure the date.
- Final payment is due no later than the day of the event/rental.

Lehigh Valley Zoo Indemnity Clause

- Client shall indemnify and hold Lehigh Valley Zoo harmless from any claim, liability, loss, damage, cost, expense, including reasonable attorney's fees, award, fine or judgement with respect to, or arising out of the use of the facilities. This includes, without limitation, any such claims, liability, loss, damage, cost, expense, award, fine or judgment arising by reason of death or bodily injury to persons, injury to property arising by reason of client's alleged or actual negligent act, regardless of whether such act is active or passive. Client shall not be obligated to indemnify Lehigh Valley Zoo with respect to sole negligence or willful misconduct of Lehigh Valley Zoo, its agents, servants, or employees who are directly responsible to contractor.

Inclement Weather

- Events are held rain or shine.
- The Zoo can reschedule confirmed events based on date availability at no additional cost to the client.

Hours of Rental

- Daytime rentals are held from 10 am - 1 pm or 1 pm - 4 pm.
- Your group admission price includes admission to the Zoo the entire day of your event.

Zoo Animals

- Grain feed for the farm animals and nectar for the Lorikeets can be purchased by guests or by client for guest use. Zoo guests are not permitted to feed any other Zoo animals.

Invitations/Printed Materials

- All invitation copy, pamphlets, flyers, e-vites and related event publicity must be submitted to the Zoo's Marketing and Development Department for approval no later than 30 days prior to the event.

Caterers

- Catering services through the Zoo's caterer, Willow Street Catering, must be arranged at least two weeks before your event date.
- The Zoo can supply ice for the client or caterer. If ice is needed, arrangements must be made at least two weeks prior to your event date.
- If using an outside caterer, an additional \$200 clean-up fee will be assessed.
- For the safety of our animals and staff, glass container, straws and lids are not permitted at Lehigh Valley Zoo.
- Caterers must be self-sustaining. They must supply their own power, lighting and water.
- If cooking with an open flame, caterer must provide fire extinguishers.
- A catering event plan (including procedure, menu, etc.) must be provided to Lehigh Valley Zoo two weeks prior to event date.
- If serving alcohol, caterer must provide copy of their State Liquor License two weeks prior to event.
- Caterer is to provide insurance certificate with Lehigh Valley Zoo named as an additional insured with a minimum of \$1,000,000 per occurrence/\$2,000,000 aggregate, two weeks prior to event date.

Outside Vendors

- All outside vendor arrangements must be authorized by Lehigh Valley Zoo.
- Arrangements for vendors who require delivery or set-up must be made in advance with Zoo staff.
- Outside vendors are required to meet with Zoo staff at least two weeks prior to an event in order to review driving directions, tour the Zoo's facilities and discuss electrical needs.
- Lehigh Valley Zoo will provide electricity where available.

Entertainment

- All music must be kept at a moderate level so as to not interfere with the comfort of our animals or other Zoo guests.

Photographers/ Photographs

- Events taking place at Lehigh Valley Zoo may be photographed by Zoo photographers. Lehigh Valley Zoo requests permission to use these photographs to market future events.

Alcoholic Beverages

- Events where alcohol is consumed must be adequately supervised by the event host. •Alcoholic beverage containers must be removed from the Zoo at the end of the event.
- For the safety of Zoo guests and animals, people who appear to be intoxicated may be removed from the premises.

Decorations/Signage

- Decorations may be placed on Zoo property during Zoo hours with prior approval from Zoo staff.
- No staples, tacks or tape can be used to affix any materials.
- Balloons are not permitted at Lehigh Valley Zoo to ensure the safety of all animals.
- No balls, frisbees or other items which can be tossed or thrown.

Code of Conduct

- You are responsible for any damage to Zoo property during your rental.
- No selfie sticks are permitted beyond exhibit fence barriers.
- Endangerment or harassment of any Zoo animals by the event host or their guests will result in termination of this agreement. All services will cease and no reimbursement will be issued.