VENUE OPTIONS

ON-SITE CEREMONY

On-site ceremony fee:
$1,000 - begins at 5:00 pm

Ceremony Location Options

- **Otter Amphitheatre**
  Guests enjoy our amphitheater seating while the couple says "I do" at our otter exhibit.
- **Penguin Pathway**
  Say "I do" where the animals are always wearing tuxedos at our African Penguin exhibit.
- **Pond Deck**
  Enjoy saying "I do" surrounded by our elegant black swan and Egyptian Geese.

ON-SITE RECEPTION

On-site reception fee:
$3,000 - 4-hour function 5:00PM-9:00PM
Includes event set-up and breakdown

Reception Location Options

- **Penguin Pavilion -** *Seats approximately 100 guests*
- **Outdoor Dining Terrace -** *Seats approximately 150 guests*
- **Bison Lodge (Indoor) -** *Seats approximately 50 guests*

Add the Bison Lodge to any outdoor reception area as additional indoor space - **$500**

ADDITIONAL ENHANCERS

Animal Encounters

Rainforest Friends - $750

Bring the rainforest to your special event! Hang with Bean the Sloth and 2-3 of his rainforest friends. During this 45 min mingle, guests will get up close and personal while discovering what makes them so unique! Your guests will leave with a new appreciation of the rainforest and how they can help protect it!

A portion of proceeds will be donated to Bird Friendly Coffee

Penguin and Feathered Friends - $750

Make a splash at your event and invite one of our penguins and 2-3 of its feathered friends! Your event will be joined by one of our educators and our ambassador birds for a 45 min mingle experience. Guests will get up close while diving into how to protect these species in the wild!

A portion of the proceeds will be donated to African Penguin SAFE.

Amazing Animal Ambassadors - $600

Add on a unique experience to your event! Guests will get an up close, 45 min experience with 3-4 of our ambassador animals and one of our knowledgeable educators. Enjoy meeting these unique species, while discovering how to make an impact!

A portion of the proceeds will be donated to Wildlife Trafficking Alliance

Interactive Exhibits

Goat Feedings - $250

Treat your guests to an authentic farm experience while hand-feeding our rambunctious goats!

Extras

Otter Cake Enrichment - $200/ea

An enrichment "dessert" made for our River Otters

Other premium upgrades available for rental. Prices vary - please inquire.

PREFERRED CATERING

Willow Street Catering

Contact: Michelle Ritter
Phone: (610) 248-0236
Website: willowstreetpub.com/#Catering

Family owned, family friendly! Willow Street Catering is perfect for family dinners, casual lunches, or special events!

Meyer's Catering

Contact: John Meyers
Phone: (267) 772-7455
Website: ezcater.com/catering/meyers-catering-3

"We have been catering since 1997. We can cater for anyone with any size budget. We are a mobile catering service that can do any type of function."

Get Fed Catering

Contact: Mike Geary
Phone: (484) 548-2599
Website: getfedllc.com

"Started in 2018 by good friends, our mission continues to be food, fun and fellowship. As a result, we give at least 10% of our profits to non-profit organizations that are near to our heart."

To arrange your event's catering, please contact your caterer directly.

*The use of non-preferred caterers will incur an additional fee of $750.00

INTEREST FORM

Couple's names: _____

Rental Date: _____

Number of Guests: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

This form serves as an initial interest form. Your booking is not finalized until your wedding is discussed with our Event Manager and a final contract is signed.

Lehigh Valley Zoo
Attn: Elise Yardley
5150 Game Preserve Road
Schnecksville, PA 18078

Facility Rental Options

___On-Site Ceremony only - **$1000**
___On-Site Reception only - **$3000**
___On-Site Ceremony & Reception - **$4000**

Location Options

Ceremony Locations

___Penguin Pathway
___Otter Amphitheatre
___Pond Deck

Ceremony start time:_____

Reception Locations

___Penguin Pavilion
___Sun Deck/Dining Terrace
___Bison Lodge
___Add the Bison Lodge to any outdoor reception area as additional indoor space - **$500**

Reception start time:_____

Client Signature

Date

Zoo Event Manager Signature

Date

Additional Options

___Rainforest Friends Mingle - **$750**
___Penguin & Feathered Friends Mingle - **$750**
___Amazing Animal Ambassadors Mingle - **$600**
☐ 5:00-5:45PM ☐ 5:30-6:15PM ☐ 5:45-6:30PM

Interactive Exhibits

___Goat Feeding - **$250**

Extras

- Otter cake enrichment - **$200 each**
- Miscellaneous upgrades - **prices vary**

Catering

___Willow Street Catering
___Meyer's Catering
___Get Fed Catering
___Third-party catering company (*$750 fee*)

Outside Vendors

To ensure your vendors follow policies put in place by the Zoo, please list any outside vendors below and have them contact us prior to your event.

_____
_____
_____
_____
_____
_____
_____

TERMS & CONDITIONS

Payment/Cancellation Policy
- A non-refundable deposit of 50% of the estimated total rental fee along with a signed rental agreement is required to secure the date.
- Final payment is due no later than the day of the event/rental.

Lehigh Valley Zoo Indemnity Clause
- Client shall indemnify and hold Lehigh Valley Zoo harmless from any claim, liability, loss, damage, cost, expense, including reasonable attorney's fees, award, fine or judgement with respect to, or arising out of the use of the facilities. This includes, without limitation, any such claims, liability, loss, damage, cost, expense, award, fine or judgment arising by reason of death or bodily injury to persons, injury to property arising by reason of client's alleged or actual negligent act, regardless of whether such act is active or passive. Client shall not be obligated to indemnify Lehigh Valley Zoo with respect to sole negligence or willful misconduct of Lehigh Valley Zoo, its agents, servants, or employees who are directly responsible to contractor.

Inclement Weather
- Events are held rain or shine.
- The Zoo can reschedule confirmed events based on date availability at no additional cost to the client.

Hours of Rental
- After-hours rentals are held from 5 pm - 9 pm.

Zoo Animals
- Grain feed for the farm animals can be purchased by guests or by client for guest use. Zoo guests are not permitted to feed any other Zoo animals.
- All animal-related activities (including goat, animal mingles, etc.) are dependent on weather, animal availability, and animal cooperation. For the safety and well-being of the animals, the Zoo reserves the right to make adjustments to rental packages at any time leading up to and including the day of rental. Our keepers and educators are experts in determining what is appropriate and doable based off of the animal's behavior that day.
- All animals on exhibit in the zoo must be put away no later than 6:30 pm or 1 hour before sunset (whichever is first).
- All animal mingles must occur before 7 pm.

Caterers
- Catering services through the Zoo's preferred caterers must be arranged at least two weeks before your event date.
- For the safety of our animals and staff, glass container, straws and lids are not permitted at Lehigh Valley Zoo.
- Caterers must be self-sustaining. They must supply their own power, lighting and water.
- If cooking with an open flame, caterer must provide fire extinguishers.
- A catering event plan (including procedure, menu, etc.) must be provided to Lehigh Valley Zoo two weeks prior to event date.
- If serving alcohol, caterer must provide copy of their State Liquor License two weeks prior to event.
- Caterer is to provide insurance certificate with Lehigh Valley Zoo named as an additional insured with a minimum of $1,000,000 per occurrence/$2,000,000 aggregate, two weeks prior to event date.

Outside Vendors
- All outside vendor arrangements must be authorized by Lehigh Valley Zoo.
- Arrangements for vendors who require delivery or set-up must be made in advance with Zoo staff.
- Outside vendors are required to meet with Zoo staff at least two weeks prior to an event in order to review driving directions, tour the Zoo's facilities and discuss electrical needs.
- Lehigh Valley Zoo will provide electricity where available.

Entertainment
- All music must be kept at a moderate level so as to not interfere with the comfort of our animals or other Zoo guests.

Photographers/ Photographs
- Events taking place at Lehigh Valley Zoo may be photographed by Zoo photographers. Lehigh Valley Zoo requests permission to use these photographs to market future events.

Alcoholic Beverages
- Events where alcohol is consumed must be adequately supervised by the event host. •Alcoholic beverage containers must be removed from the Zoo at the end of the event.
- For the safety of Zoo guests and animals, people who appear to be intoxicated may be removed from the premises.

Decorations/Signage
- Decorations may be placed on Zoo property during Zoo hours with prior approval from Zoo staff.
- No staples, tacks or tape can be used to affix any materials.
- Balloons are not permitted at Lehigh Valley Zoo to ensure the safety of all animals.
- No balls, frisbees or other items which can be tossed or thrown.

Code of Conduct
- You are responsible for any damage to Zoo property during your rental.
- No selfie sticks are permitted beyond exhibit fence barriers.
- Endangerment or harassment of any Zoo animals by the event host or their guests will result in termination of this agreement. All services will cease and no reimbursement will be issued.

By providing your signature on the Interest Form, you agree to all terms listed above.